



Crusoe College
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12/11/2021

Dear Parent/Guardian,

Crusoe College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through making financial contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer. This support has allowed us to run subjects that enhance the opportunities for students and upgrade the facilities available for students in the classrooms and in the outdoor areas, which we hope to continue with your ongoing support.

The College is also offering two options for families to make voluntary contributions to the costs of the school program. **Option A** details individual items while **Option B** invites regular contributions across the year.

For 2022, the College will be requesting that families purchase a range of resources that students will own and use. Attached is a list of items that the school recommends you purchase from Education Plus, Learning With Technologies (LWT) or other suitable suppliers for your child to individually own and use.

Year 10 students who are involved in Vocational Education & Training (VET) programs through TAFE will have separate information which details the required resources and payment arrangements.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Financial Support for Families

Crusoe College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund
- Centre Pay
- Flexible payment arrangements negotiated to suit individual circumstances

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact College Business Manager, Gerry Truscott.

Ph: 03 5447 7722 | Email: gerald.truscott@education.vic.gov.au

Yours sincerely,

Brad Madden
Principal

Jacki Leed
School Council President

RESPECT

ENDEAVOUR

ASPIRATION

LEARNING

Curriculum Contributions

Option A Curriculum Contributions Items and activities that students use, or participate in, to access the Curriculum	Amount
Year 7 classroom consumables, materials & equipment <ul style="list-style-type: none"> ▪ Art –paper, clay, wool, fabrics, frames, paint (\$17.50) ▪ Food Tech –flour, butter, fruit, vegetables, meat, rice, pasta (\$25) ▪ Science – chemicals (\$10) ▪ Design Technology – wood, metal, hinges, rivets, nails, glue (\$30) ▪ Textiles – fabrics, yarn, wool, needles (\$7.50) 	\$90
Year 7 online subscriptions <ul style="list-style-type: none"> ▪ Education Perfect & STILE for core subjects 	\$100
Year 7 printing and photocopying of worksheets and learning materials for all Domains	\$35
Year 7 whole school events <ul style="list-style-type: none"> ▪ Athletics carnival - entry and transport (\$7.50) ▪ Swimming carnival – entry and transport (\$7.50) 	\$15
Total Option A Curriculum Contributions	\$240
Option A Curriculum Contribution	\$
Option B Curriculum Contributions	Amount
Contributions to the costs outlined in Option A (suggested dates below or another arrangement you can nominate) \$60 contribution on 28/1/22 \$60 contribution on 25/6/22 \$60 contribution on 15/4/22 \$60 contribution on 1/8/22	
Total Option B Contributions	\$

Other Contributions - for non-curriculum items and activities	Amount
Chaplaincy Program donation	\$
Furniture & Equipment donation	\$
Global Learning Centre donation	\$
School grounds maintenance and improvements donation	\$
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$
Total Other Contributions	\$

Extra-Curricular Items and Activities

Crusoe College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by **Friday 10th December, 2021**.

Extra-Curricular Items and Activities	Purchase (Please tick)	Amount
School magazine/ yearbook		\$20
Combination lock – available to purchase and retain for use on allocated locker		\$10
Optional Year 7 school camp		\$300
Optional Year 7 Interschool Sports program (paid when sports occur)		\$7.50 per event
Optional Year 7 private music lessons - Brass, Woodwind & Strings		\$150
- Percussion		\$100
- Guitar & Vocals		\$600
- Instrument Hire		\$100
Other optional Year 7 excursions to be scheduled		TBA
Total Extra-curricular Items and Activities		\$

TOTAL Payments

Category	Amount
Option A Curriculum Contributions	\$
Option B Curriculum Contributions (\$60 or other amount as first contribution)	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
Total	\$

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Payment methods

The College is able to receive contributions in cash, by EFTPOS (by credit card in person or over the phone) by Centrepay and by Direct Debit by individual arrangement.

The College Office will be open from Thursday January 27 at 8:30am to 4:15pm. Contributions can also be made on any day after this. Centrepay, Direct Debit and Individual arrangement documentation is available from the office. Card payments can also be processed by submitting the slip below from January 27 onwards.

Name as it appears on the card: _____ Student name: _____

Card number: _____ Expiry date: ____ / ____ CCV: ____

Signature: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.